



## MINUTES

### Coronado Elementary PTO Executive Board Meeting

#### Zoom Link-

<https://epiccharterschools.zoom.us/j/93120683743?pwd=RFJOZ3FhU0paRDErTE5nTVJzRmx2dz09>

September 3rd, 2021

#### Coronado Elementary School

4333 S De Anza Blvd, Gilbert, AZ 85297

**Attendance:** Brooke Ewing, Taryn Corbin, Matt Logan, Deana Blakeney, Kim Monroe, Kristin Furneaux, Andrea Ramirez, Nacole Dobay, Dani Barro-Vanderberg

**Opened:** 1:06pm

#### **1. August Treasurer's Report (Matt)**

- a. Income- \$30,091.35
- b. Opening Balance-\$23,742.02
- c. Ending Balance-\$44,967.85
- d. Working Balance-\$ 28,995.09
- e. Motion to Approve
  - i. Deana Blakeney
  - ii. Brooke Ewing
  - iii. Yay- all
  - iv. Nay- none

#### **2. Budget Reallocation (Taryn)**

- a. Kona Ice- donate \$60ish to the school for office supplies
  - i. Motion- Taryn Corbin
  - ii. Second- Brooke Ewing
  - iii. Yay- all
  - iv. Nay- none

#### **3. Direct Donation Drive Update/Summary (Taryn)**

##### **a. Increase Budget**

- i. Lunch and Prizes for Teachers that brought in over \$1,000
- ii. \$100 additional expenses
- iii. Motion- Brooke
- iv. Second- Kristin
  1. Yay-All
  2. Nay-None

##### **b. Why do we think it worked?**

- i. Right after school started was a good time



- ii. Not combining it with any other event
- iii. Establishing it as a Direct Donation Drive- not trying to sell anything
- iv. No other fundraisers through the year
- v. Posting progress- built on itself
- vi. Keep communication going- FB/email/tracker in the office
- vii. Matching donation at the very end
- viii. In order to include everyone- offering Fall Festival free for everyone
  - 1. Thoughts for next year- how to include families that can't afford to donate
  - 2. Any donation should get a raffle ticket
  - 3. Classes do a penny drive at the same time

**4. Calendar and Events for the Fall**

- a. not printing the calendar

**5. Removed Alissa from bank account and added Matt to the account**

- a. Took place on Aug 12th

**6. Shark Tank Process**

- a. Brooke- start a form and ask everyone to add to it
- b. get the form out before Fall Break to the teachers
- c. Board narrows it down and presents it to the general board at Nov. 4th meeting

**7. Mid-Autumn Moon Festival**

- a. Dani and Brooke-
- b. Sept 16th- Thursday 5:30-8
- c. Food Trucks-Everest Momo- 20% of what they make will be donated
- d. All outdoor activities-
  - i. crafts- teachers will facilitate
  - ii. will sell MoonCakes, water and soda
  - iii. Information maze- questions throughout the maze receive a ticket and raffle off Mandarin books
  - iv. photo op background
  - v. Moon gazing area- 8pm- bring blankets and sit with your family

**8. Restaurant Nights (Nacole)**

- a. CBCB brought in \$850
- b. CBCB are willing to do a Restaurant night every quarter
- c. Trying to set up- Sept 23rd- Barrio Queen or Matty G's

**9. Spiritwear (Dani)**

- a. voucher for existing spiritwear (26 students that have \$25 vouchers)

**10. Hospitality Update/Upcoming Needs (Kristin)**

- a. Parent Teacher Conferences

**11. Diversity and Inclusion Update (Andrea)**

- a. Themes per month in the morning instead of outside recess



- i. Craft, short videos, book ideas- recording of student or teacher reading, bulletin board updated, have students help Andrea get activities ready

**12. Liability Insurance Update**

- a. looking into it, getting more information on whether it will allow us to have a bounce house

**13. Fall Festival- Questival (Taryn)**

- a. Requesting to increase budget to \$2,500- going to get specifics and present to the board (what is the additional money being spent on)
  - i. additional games
  - ii. hamster ball- purchase
  - iii. Tug of War rope
- b. Reach out to volunteers that have already signed up for Fall Festival
- c. Lights reserved
- d. Games
- e. Dunk Tank
- f. Cake Walk
- g. Food Handler Licenses for anyone running food table
- h. Drive Thru Trunk or Treat- maximum 15
- i. Questival element as well

Closed: 2:36PM